

ADMINISTRATIVE
INTERNAL USE ONLY

151-70

January 1970

MEMORANDUM FOR: OD/S&T Records Management Officer

SUBJECT : Quarterly Report on Records Purge

During the 4th quarter of 1969 OCS sent 5 boxes of records to the Records Center. Again there was no large scale purge of the records. As in the past the OCS Records Officer screens all material before it is sent to Archives. No new methods have been introduced into the current efficient records system in OCS.


Records Officer, OCS

STATINTL

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